

National Chung Hsing University Department of Environmental Engineering

Credit Exemption Regulations for Students

Approved by the Department Affairs Meeting on June 15, 2005
Approved by the Curriculum Committee on September 14, 2005
Approved by the Department Affairs Meeting on April 16, 2008
Approved by the Curriculum Committee on September 24, 2008
Approved by the Department Affairs Meeting on October 8, 2008
Approved by the Department Affairs Meeting on January 14, 2009
Approved by the Department Affairs Meeting on January 3, 2012
Approved by the Curriculum Committee on February 7, 2012
Approved by the Department Affairs Meeting on October 17, 2012

- I. This regulation is implemented in accordance with relevant university policies.
- II. When students apply for credit exemption according to the prescribed schedule, they must submit the transcript showing passing grades for the courses they wish to exempt (the passing grade for undergraduate required professional courses is 70 points, and the passing grade for required graduate courses is 75 points), as well as the review standards for this case. Exemption will be granted only with the consent of the course instructor. The review procedure is explained as follows:
 1. The previous academic background must be from a college or university level or higher (courses from continuing education or extension credit programs are only recognized if taken at this university, and while grades from the first, second, or third year of a five-year program will not be recognized).
 2. Students applying for exemption from the department's required and elective courses must submit the original institution's transcripts and an application for credit exemption for the specific courses.
 3. When the credit hours differ between courses, exemptions may be granted for when the course is worth more credits but will be registered as fewer credits after the exemption.
 4. If the course titles are similar or related, the student may submit the syllabus for review.
 5. If the course title is the same but is classified as required or elective in different categories, required courses can be exempted as elective courses in this department. However, electives cannot be exempted as required courses in this department.
 6. For full-year courses, credit exemptions can be granted if the credits are sufficient and meet the department's exemption standards. If the credits are insufficient, the student can apply for an exemption for the first semester.
 7. The maximum number of credits eligible for exemption is determined according to the relevant university policies and graduation requirements.
 8. For undergraduate-required professional courses, exemptions can be granted for both semesters if the average score for the entire academic year is 70 or higher (including 70). Each semester will be assessed individually if the average score is below 70.
- III. The graduation credits recognized by the department include "General Education Courses," "Department Required Credits," and "Elective Credits," as explained below:
 1. **General Education Courses:** 30 credits, in accordance with the department's graduation requirement table.
 2. **Department Required Credits:** The number of credits is determined according to the curriculum plan for each academic year. Credits for required courses from other departments that support this department must be from courses with the same course titles, credits, and semester numbers as the department's required courses; otherwise, they will not be recognized.
 3. **Elective Credits:** The minimum number of elective credits is determined by subtracting department required credits and the required general credits from the total number of credits required for graduation in each academic year. A maximum of 6 Credits from other

departments will be recognized (only for elective day division courses). Elective credits exceeding this limit will not be counted toward graduation credits. Undergraduate students may take graduate courses (but must obtain the instructor's approval to enroll) with no credit limit. Courses not included in the undergraduate graduation credits can be credited towards graduate credits. The maximum number of credits for exemption is determined according to the graduation requirement table, with a maximum of 12 credits.

IV. Principles for Recognizing Credits for Double Majors:

1. Students applying for exemption from the department's required courses in a double major program must submit transcripts from their primary major department and an application for exemption from the department's double major credits.
 2. Recognition will follow the same principles in Article 2 of this regulation.
- V. This regulation shall be implemented after approval by the Department Affairs Meeting and will apply to subsequent revisions as well.